



Republic of the Philippines
Department of Education
CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

11 November 2024

DIVISION MEMORANDUM

No. 890 s.2024

CONDUCT OF IN-SERVICE TRAINING (INSET) IN MIDYEAR BREAK

1. Regarding DepEd Order No. 009, s. 2024 titled, Implementing Guidelines on The School Calendar and Activities for the School Year 2024-2025 on the conduct of School-based In-Service Training (INSET) in Midyear Break on November 25-29, 2024.

2. The field is hereby informed that the activity is anchored on letter G. Section 20 of D.O. 009, s.2024 states that:

"The (5) day midyear school break, scheduled from November 25-29, 2024, shall encompass a blend of professional development an assessment of programs, projects, and activities (PPAs). A three (3)-day School-based In Service-Training (INSET) shall provide teachers with opportunities for ongoing professional growth in accordance with the guidelines issued by the National Educators Academy of the Philippines (NEAP) on the conduct of INSET and the preparation of Instructional Materials."

"The remaining two (2) days shall be dedicated to the Midyear Performance Review and Evaluation (MPRE), aimed at assessing the school's progress in implementing educational programs, projects, and activities as well as collaboratively reviewing teachers' and staffs' performance."

3. Attached is the suggested topics to be included in the training.

4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to the concerned participant/s regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

5. This Office directs the immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: as stated

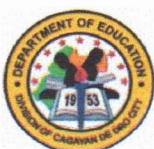
Reference: as stated

To be indicated in the Perpetual Index

Under the following subjects

JHE/DM INSET MIDYEAR

Nov 10, 2024



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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY
Cagayan de Oro City

PROPOSED MID-YEAR IN-SERVICE TRAINING MATRIX
November 25-29, 2024

Date	Time	Topic/Activity	Resource Person
November 25, 2024	8:00-5:00pm	Midyear Performance Review and Evaluation (MPRE)	School Head Master Teacher
November 26, 2024	8:00-5:00pm	-Individual Mentoring and Coaching -Assessment of Programs & Projects -Preparation of Instructional Materials	School Head Master teacher
November 27, 2024	8:00-5:00pm	Topics Based on the E-SAT and IDP	School Level
November 28, 2024	8:00-5:00pm	Early Literacy and Numeracy with Focus on Science of Reading	School Level
November 29, 2024	8:00-5:00pm	Topics Based on ABC+Instructional Leadership Training: Strengthening Learning Conditions for Early Literacy	School Level

Prepared by:

School Head

Reviewed by:

PSDS

Verified by:

JEAN S. MACASERO

OIC-Chief, CID

ROSALIO R. VITORILLO

Chief, SGOD

Recommending Approval:

AUDIE S. BORRES

Asst. Schools Division Superintendent

Approved:

ROY ANGELO E. GAZO

Schools Division Superintendent

